

16/00339/LAPRE

**OPERATING SCHEDULE FOR  
SMAK, 77 Market Street  
Watford  
WD18 0PR**

**Description of premises**

SMAK foods is a small Eastern European convenience store located on Market Street opposite Francis Street

**Concerns in respect of children**

None

**General observations**

1. Staff shall be trained in First Aid, age verification and underage sales prevention
2. Alcohol displays shall not be located by entrance/exits to the premises
3. There shall be no self-service of strong alcohol i.e. spirits; which will be displayed behind the counter only

**Prevention of crime and disorder**

1. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises
2. No single cans or bottles of beer or cider shall be sold at the premises
3. No super-strength beer, lagers or ciders of 5.5% ABV (alcohol by volume) or above shall be sold at the premises
4. Outside of the hours authorised for the sale of alcohol, all alcohol within the trading area is to be covered from view to the satisfaction of the Police
5. The premises shall install and maintain a comprehensive CCTV system to the satisfaction of Hertfordshire Constabulary. All entry and exit points will be covered enabling frontal identification of every person entertain in any light condition. The CCTV system shall continually records whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
6. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member shall be able to show Police recent data or footage with the absolute minimum of delay when requested.

**Public safety**

1. All exit routes shall be kept unobstructed, with non-slippery and even surfaces, free of trip hazards and clearly signed
2. Public areas will be maintained free from obstruction and trip hazards
3. Adequate and appropriate first aid equipment and materials will be kept on site, regularly checked and kept in an easily accessible place by staff

#### **Prevention of public nuisance**

1. No deliveries will take place between 23:00 and 06:00 hours
2. No collections, including refuse and recyclable food waste shall take place between 23:00 and 08:00 hours
3. Notices shall be prominently displayed at all exits requesting patrons to leave the premises quietly
4. The pavement from the building line to the kerb edge immediately outside the premises, including the gutter/channel at its junction with the kerb edge, shall be swept and/or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements

#### **Protection of children from harm**

1. A challenge 25 policy will be adopted with proportionate and appropriate signage displayed
2. A log (which may be electronically recorded) shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the Police or an authorised officer of the licensing authority at all times whilst the premises is open. The refusal to serve log shall be signed by the DPS of the premises on a monthly basis
3. Staff shall be trained in licensing law with regards to age verification, children and alcohol, and the procedures that shall be adopted if it is considered that an individual may be under the age of 18

#### **Designated premises supervisor**

Miss Tatjana Jerjomcenko

**Personal licence number: 16/00077/LAPER issued by Watford Borough Council**